

## ***HOSPITAL BOARD***

### **§ 31.65 ESTABLISHMENT OF THE HOSPITAL BOARD.**

There is hereby created and established a Board to be known as the “Hospital and Nursing Home Board of the City of Appleton.”

(A) The Hospital and Nursing Board of the City of Appleton shall provide oversight for the administration and operations of the facility whose services include: Hospital, Clinic, Care Center, Assisted Living & Home Care, Rehabilitation/Therapy.

(B) The facility shall be formally recognized as Appleton Area Health (AAH) on all business communications, all professional communications, all grant applications, all regulatory or policy communications, and all materials of substantive import or function to the operation of the facility, AAH.

### **§ 31.66 COMPOSITION.**

The Hospital and Nursing Home Board shall consist of five voting members. Two Board members shall be the Mayor of the City of Appleton and another City Council member. The remaining three members shall be appointed by the Mayor with consent of the City Council.

(A) The term of office of said members shall be for a period of four years. Said term to start from and after the 1<sup>st</sup> day of February immediately following the appointment, said term to be staggered so that one term expires each year. The appointment to fill the place of any member whose term is about to expire shall be made at the first meeting of the City Council after January 1<sup>st</sup> of each year. Any vacancy shall be filled for the unexpired portion of the term in which it occurs. The maximum number of consecutive terms a Board member may serve shall be (3) three terms. A Board member shall be eligible for reappointment after a period of one (1) year off the Board.

(B) The Mayor may delegate His/Her Board responsibility to any willing member of the City Council. The Mayor’s ability to delegate Hospital and Nursing Home Board responsibility does not transfer appointment powers to delegated City Council members who may serve on the Board.

(C) Any Board member may be removed by the Mayor with the consent of the council for cause after a hearing.

(D) No member of the Hospital and Nursing Home Board shall receive compensation or emolument for their services.

(E) No Current Fulltime Employee at AAH, Active Medical Consultant/Professional to AAH, AAH staff, or Vendor holding Active Contracts, Bids, or Negotiations with AAH, shall be a member of the Hospital and Nursing Home Board. If the Mayor is a Current Fulltime Employee

at AAH, Active Medical Consultant/Professional to AAH, or a Vendor holding Active Contracts, Bids, or Negotiations with AAH, then another member of the City Council shall be appointed by the Mayor with the consent of the City Council to serve on the Hospital and Nursing Home Board. No member of the City Council shall be a member of the Hospital and Nursing Home Board except as provided by article (B) of section 31.66 of the Appleton City Ordinance or as provided herein.

### **§ 31.67 ORGANIZATION, MEETINGS AND FUNDS.**

(A) The Hospital and Nursing Home Board shall immediately after its appointment meet and organize and shall elect from its members a chairman, vice president, secretary and treasurer, and such other officers, as they may deem necessary. The Board shall adopt by-laws fixing the terms of said officers and their duties and such other matters, as they deem expedient and necessary for the operation of the Board with consent of the City Council.

(B) The Board shall have charge of the management and operation of the Appleton Municipal Hospital and Nursing Home and the grounds and property surrounding the same, and of all personal property of the said hospital and nursing home.

(C) There is hereby created a separate fund to be known as "The Hospital and Nursing Home Fund" which shall be used exclusively for maintaining and improving the Appleton Municipal Hospital and Nursing Home. The Hospital and Nursing Home Board shall require its legal representative to collect all moneys due said Hospital and Nursing Home and cause the same to be deposited in a separate bank account established by the Board for said fund. The Hospital and Nursing Home Board shall have control of the expenditures from the Hospital and Nursing Home fund and said moneys from this fund shall be paid out of the Hospital and Nursing Home fund by means of a warrant signed by the Chairman of the Hospital and Nursing Home Board and the Chief Executive Officer or the Chief Financial Officer of the Hospital, provided that any payment from this fund for an unbudgeted expenditure in an amount exceeding \$10,000.00 shall require in addition the signature of the Mayor or the City Administrator. The Board shall have the authority to spend money from the "Hospital and Nursing Home Fund" but shall comply with the City of Appleton Purchasing Policy and Minnesota Uniform Contract Law, (MINN. STAT. § 471.345). All funds made available to the Hospital and Nursing Home Board by appropriation of the City Council shall be expended as directed by the City Council. Any contract for the construction of any additional hospitals, medical clinics, or nursing homes or additions to hospitals, medical clinics, or nursing homes, or appurtenant structures, and any contract for the purchase or sale of real property by or for the benefit of the Hospital shall, after approval by the Hospital and Nursing Home Board, be submitted to the office of the City Administrator for review, and shall not be executed or otherwise authorized until it is approved by the City Council.

## **§ 31.68 POWERS AND DUTIES.**

(A) The Hospital and Nursing Home Board shall have the power to employ a suitable superintendent, and such necessary nurses, attendants, and other employees as they deem advisable, and to fix the compensation of same and to remove such appointees at will with the approval of the City Council.

(B) The Hospital and Nursing Home Board shall control the admission of patients, the fixing of fees and charges for the same. It may make such repairs, improvements and purchase such supplies and materials, as it deems necessary.

(C) The Board shall make an annual report to the City Council in each year regarding the condition of their trust as of the previous year, showing the various sums of money received, and how much money has been expended and for what purpose, together with such other information which they deem of general interest, or which the City Council shall request.

(D) The Hospital and Nursing Home Board shall provide the City Council with a statement of its financial position per annum. The Hospital and Nursing Home Board's financial position shall be professionally reported with tools such as; financial audits, forensic audits, procedural audits, Days of Cash on Hand, and any other financial measure used to assess the financial position of the Hospital and said reports shall be provided to the office of the City Administrator.

(E) The Hospital and Nursing Home Board shall provide notice to the office of the City Administrator of its intent to seek out financial products such as loans, payroll bonds, operating bonds, lines of credit, and any grant, reimbursement program, or tax credit that will increase the indebtedness of the City or use the City of Appleton's financial position as a part of the collateral or credit assessment of the Hospital. No debt shall be issued by the Hospital and Nursing Home Board without the approval of the Appleton City Council.